

2025-2026 ETFO-YR OT Professional Learning Policy

ETFO-YR OT Local will use PL money for our members to run workshops, subsidize the cost of **two** AQ courses per member and support our members who wish to attend educational conferences. **We will continue to provide financial support to our members until all the budgeted funding for this school year has been expended.** New hires or members new to the occasional roster can not submit retro-active requests. You must have been on the YRDSB OT roster for the duration of the A.Q. or conference to be eligible for subsidy.

AQ Funding

This year, effective July 1, 2025 to June 30, 2026 we will be continuing with our AQ funding assistance program. ETFO-YR OT members may receive funding for up to **Two AQ Courses** this school year, as long as funding application requirements are met (see AQ course funding form accessible under Forms in the sidebar menu). ETFO-YR OT members may be eligible to receive a \$400.00 subsidy per AQ course. You may take one AQ course and receive a subsidy of \$400. You may take a second AQ course during the 2025–2026 school year and receive a second subsidy of \$400.00. The maximum amount available to ETFO-YR OT members for AQ subsidies is \$800.00.

Members taking Masters or Doctorate AQ's could have a one time reimbursement of \$800.00 instead of 2 at \$400.00 depending on the cost of tuition. Please contact professional-learning@etfo-yr-ot.ca

ETFO-YR OT Local shall not provide funding assistance to members for programs sponsored or run by the Ontario Principals' Council (OPC)

Please direct any funding enquiries to professional-learning@etfo-yr-ot.ca

CONFERENCE/WORKSHOP FUNDING

- For the 2023-2024 school year, ETFO-YR OT members will have a maximum of **\$300** (pending pre-approval) to attend educational conferences or workshops of their choosing. You can apply for conference/workshop funding with the understanding that the reimbursement will be capped at \$300.00.
- ETFO-YR OT members must **FIRST** get pre-approval for the conference/workshop and only after successful attendance and participation will they get reimbursed.
- Conference/Workshop funding subsidies will **ONLY** be applicable for the cost of registration; we cannot offer subsidy for hotel accommodations, transportation or supply coverage.
- Pre-approval forms as well as final funding request forms can be located on our website under "**Forms**" in the sidebar menu.
- Please direct any funding enquiries to professional-learning@etfo-yr-ot.ca
- **We will continue to provide financial support to our members for conferences/workshops until the budgeted funding for this school year has been expended.**

Workshops

- We are in the process of planning workshops through YRDSB's Curriculum Department for the upcoming school year. Once the details are confirmed we will post the information on our ETFO-YR OT web site.
- Registration for the YRDSB courses of study is to be completed through connect2learn on the YRDSB's BWW site.
- **If you have any questions about ETFO-YR OT professional learning please contact us at professional-learning@etfo-yr-ot.ca**
- **Please allow 4-6 weeks for processing of all AQ and Conference subsidy requests**